St Monica's School Oakey

Health, safety and Environment Policy

Adopted: May 2016
Review Date: October 2016 (in line with CEB Policy)

Rationale

St Monica's School is a community of faith, learning and life in which the care of all persons is a priority. This policy exists to comply with legislative duties and obligations and to assist each school including St Monica's School Oakey and the Catholic Education Office in developing, promoting and maintaining a safe and healthy working environment. It demonstrates our commitment to the prevention of ill health, injury and pollution and invokes our social, moral and ethical beliefs as Catholics in relation to health, safety and the environment.

Definitions

Health, Safety and Environmental Management System (HSEMS) is part of an organisation's management system used to develop and implement its health, safety and environment policy, and manage its occupational health and safety risks and environmental aspects. (1)

Environmental aspects are the elements of the organisation's activities, products, or services that can interact with the environment (the air, water, land, natural resources, flora, fauna, humans and interrelationships).

Environmental impacts are any changes to the environment, whether adverse or beneficial, wholly or partially resulting from an organisation's activities, products or services.

Workers are employees, contractors, subcontractors, outworkers, apprentices and trainees, work experience students, volunteers and persons conducting a business undertaking who are individuals if they perform work for the business.

Legislative References

- Work, Health and Safety Act 2011 (Qld)
- Work, Health and Safety Regulation 2011 (Qld)
- Environmental Protection Act 1994 (Qld)
Values

The St. Monica’s “Health, Safety and Environment Policy” gives expression to the values inherent in the creation of a safe, caring and responsible school community of faith, learning and life. The school values the maintenance and promotion of the dignity, safety and wellbeing of people which is central to the teachings of the Catholic faith tradition. We are committed to upholding the health, safety and welfare of people who use Catholic Education Office and school facilities including St Monica’s School Oakey, and to positive stewardship of the environment.

Policy Statement

The Catholic Education Office and schools including St Monica’s school Oakey, on behalf of the Catholic Diocese of Toowoomba will ensure, so far as is reasonably practicable, the health and safety of students, workers and other persons present on Catholic Education Office and school premises including St Monica’s School Oakey, and comply with the Work Health and Safety Act and Regulation 2011 (Qld), Environmental Protection Act 1994 (Qld), Codes of Practice and Australian Standards relevant to Health, Safety and Environment (HSE) hazards and aspects.

(1) adapted from International Standard: OHSAS 18001 and AS/NZS ISO 14001

Consequences

- The Catholic Education Office will develop HSEMSs based on OHSAS 18001 and AS/NZS ISO 14001.
- The Catholic Education Office and schools, including St Monica’s School Oakey must implement the HSEMS.
- Resources will be provided by the Catholic Education Office and schools, including St Monica’s School Oakey for maintaining and improving a safety system.
- The catholic Education office and schools, including St Monica’s School Oakey will provide Health, safety and Environment training and education to students and workers.
- The catholic Education Office and schools including St Monica’s School Oakey will collaboratively: define the responsibilities and accountabilities of personnel; establish consultative mechanisms; set measurable objectives and targets; and determine environmental aspects and their environmental impacts.
- HSEMSs will include checking mechanisms and performance and management review mechanisms to ensure continuous improvement.
• Compliance with all applicable HSE legislation, codes of practice, relevant Australian standards is monitored and evaluated by the Catholic Education office and schools including St Monica’s School Oakey.

• A copy of the HSE policy is to be made available as required to regulatory authorities, suppliers, contractors, customers and those visiting diocesan education facilities including St Monica’s School Oakey.

Adapted from: Diocese of Toowoomba Catholic Education Board Policy (Oct 2013).

Mr Roland Poulton  
Principal  
19th May 2016

Mrs Leanne Matthewson  
School Board Chairperson  
19th May 2016