**MINUTES FOR GENERAL MEETING**

**ST. MONICA’S P&F ASSOCIATION**

**Meeting Minutes**

**Monday 21 May 2018**

**Meeting Opened: 7:05 pm**

The regular monthly meeting of the St Monica’s P&F Association was called to order at 7:05pm Monday 21 May 2018 at St Monica’s School.

**Present**:

* Margot Black
* Rachel Waddell
* Thelma Bain
* Matt Edwards
* Peter Anderson
* Roly Poulton
* Chloe McIntosh

**Apologies:** Scott Johnston, Michael Matthewson, Lisa Cavanaugh

**Reflection:** Roly Poulton

# Approval of Minutes of Previous meeting:

Moved as correct by Rachel. Seconded by Chloe.

**Business Arising Out of the Minutes:**

* Thank you letter delivered to Tanya Weber

**Inward Correspondence:**

* Supplier Invoices
* Promotional Material

**Outward Correspondence:**

* Payment of invoices
* Outward correspondence

Moved by Rachel. Seconded by Michael.

**Treasurer’s Report:** As per report by Thelma Bain

* Thelma moves report as correct and accounts be ratified as payed. Seconded by Margot.
* Working Account balance: $44740.80

**Principal’s Report:** Nil to report since last meeting

**General Business:**

* **Chip Van**
  + Oakey Show: Profit $1052
  + Oakey Rodeo: Profit $1179 minus $200 donation to parish

As per agreement, a payment of $405 will be given to Oakey Show Society. Thelma to organise.

* **Sporting uniforms**
  + Designs of football jersey were distributed and briefly discussed
  + Rachel to send designs via email and P&F will vote on preference
  + Netball uniform designs to be sourced. Rachel to follow up.

* **Pie Drive** 
  + Order forms have been distributed to families.
* **Sports shirts**
  + *Nags, Rags & Roses* quote – $25 incl GST printed polo
  + *Get Stitched* quote – Polo $8.50+GST and print $2.85+GST - $12.49 incl GST
  + It has been decided that *Get Stitched* are the initial suppliers of the sports shirts. Moved by Rachel. Seconded by Margot.
  + Cost to parents will be $5 for the initial order
  + Parents to be contacted regarding sizing for their child/children.
* **2018 Race Day**
  + As per attached Race Day Meeting minutes 17/05/2018
  + Date has been decided as **3 November 2018** – date claimer to be placed in newsletter
  + Race day sub-committee members meeting with Toowoomba Turf Club 04/06/2018.
* **Grants**
  + New Hope contacted and have confirmed grant can be applied for. Thelma to follow up.
* **Sports Trophies**
  + Discussion on trophies for cross country and ball games
  + Roly confirmed that the school are purchasing *Winner* and *Team Spirit* trophies for both.
* **Athletics Carnival**
  + P&F to organise and serve the food on the day
  + Discussion about student orders and need to explore options for ordering on the day
  + Thelma to discuss with Mirna about food and drink requirements for the day
  + Helpers will be required – to go in newsletter.

**Next Meeting:** Monday 18 June 2018. **Meeting Closed**: 8:35pm