

MINUTES FOR GENERAL MEETING
ST. MONICA'S P&F ASSOCIATION

Meeting Minutes
Monday 23 April 2018

Meeting Opened: 7:05 pm

The regular monthly meeting of the St Monica's P&F Association was called to order at 7:05pm Monday 23 April 2018 at St Monica's School.

Present:

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| • Margot Black | • Matt Edwards |
| • Rachel Waddell | • Peter Anderson |
| • Thelma Bain | • Roly Poulton |
| • Scott Johnston | • Lisa Cavanaugh |
| • Michael Matthewson | • Chloe McIntosh |

Apologies: Tanya Weber, Katie Owens

Reflection: Roly Poulton

Approval of Minutes of Previous meeting:

Moved as correct by Rachel. Seconded by Michael.

Business Arising Out of the Minutes:

- Discuss in General Business

Inward Correspondence:

- Letter of Resignation from Tanya Weber
- Letter from students of St Monica's – Project Compassion group
- Supplier Invoices
- Promotional Material

Outward Correspondence:

- Payment of invoices

Moved by Rachel. Seconded by Michael.

Treasurer's Report: As per report by Thelma Bain

- Thelma moves report as correct and accounts be ratified as paid. Seconded by Margot.
- Working Account balance: \$40737.93

Principal's Report: Nil to report since last meeting

General Business:

- **Resignation of P&F President – Tanya Weber**
 - Resignation accepted. Thank you letter to be sent to Tanya for her contribution to the P&F over the past 4.5 years
 - Position vacant and call for nominations will be advertised through newsletter

- **2018 Cross country**
 - P&F BBQ ran well making approx \$300
 - Suggestion to have lower years attend Gordon Park to watch the older students participate
- **Chip van – Oakey rodeo 05/05/2018**
 - Michael will organise but cannot attend
 - Roster to be finalised – Mirna Sleba to be asked to help and P&F will make donation to St Monica's Parish
- **Sports shirts**
 - Still waiting on a quote from local supplier Ronda Ziebell – Thelma to follow up
 - Possibility of cost to parents charged straight to school account
- **2018 major fundraiser**
 - A Race Day was proposed as the 2018 major fundraiser. Moved by Michael, seconded by Rachel. Passed.
 - Subcommittee to be formed with Peter as the contact.
 - Date to be chosen once race dates have been released by Toowoomba Turf Club
- **Grants**
 - New Hope grant to assist with hall acoustic upgrade. Thelma to ring Naomi Tonscheck
- **Mother's Day stall**
 - Tanya Weber and Katie Owens have offered to organise in conjunction with OMGosh.
- **Father's Day stall**
 - Tanya Biltoff to be asked if she could organise as she did last year.
- **Sporting uniforms**
 - Rachel made contact with Struddy's Sports and obtained details on a football uniform package – Mod Combo: jersey, shorts and socks \$59.95 + GST
 - Rachel displayed the uniform combo which Oakey State High School had just purchased for their junior rugby league team
 - Discussion that uniform, or parts, could be used for a range of school sports
 - Suggestion that netball uniform also be sourced
 - Rachel to bring uniform design proposals to next meeting and look into netball uniforms.
- **Fundraising items**
 - Margot to look into pillowcase/tea towel fundraising options and bring to next meeting.
- **Hall acoustics upgrade**
 - Michael had meeting with acoustic technician who did an assessment of hall
 - The suggested minimum treatment was to line the hall with acoustic panels
 - Waiting for final report from technician
- **Banking – Term Deposit**
 - Decision to re-invest monies for additional three months.
- **Donation – Project Compassion**
 - Decision to donate \$400 to Project Compassion. Will be sent to Caritas with the money raised by the St Monica's students. Thelma to organise.

Next Meeting: Monday 21 May 2018.

Meeting Closed: 8:45pm